

G. GRANT POLICIES FOR UNDERGRADUATES AT NEWBOLD COLLEGE

1. AVAILABLE GRANTS

(a) Church Member's Grant

For a student to be eligible for a Church Member's grant, the student or one of the parents of the student must have been resident in the British Union for a minimum of three years before the student commences study, and a member in good and regular standing of an SDA Church within the BUC for at least one year.

(b) Denominational Employee's Grant

Students whose parents are employed full-time by either the BUC or a Conference, Mission or institution which operates under the auspices of the BUC, may be eligible for a Denominational Employee's grant.

(c) Employee's Further Education Grant

Employees who have completed at least two years denominational service within the BUC may be eligible for an Employee's Further Education grant.

(d) Postgraduate Grant

Students who are not in receipt of a sponsorship, but who qualify for a BUC resident grant [(a)-(c)] above may request a postgraduate grant for MA studies.

2. PROCEDURE FOR GRANT APPLICATIONS

(a) *Application forms* for any of the above grants are available from the BUC Education Department.

(b) *A recommendation from the local church pastor* is required on each application form.

(c) *Completed application forms* should be sent to the local Conference/Mission or institution for approval before being forwarded to the BUC education director for ratification by the BUC Committee.

(d) *Approved grants shall be credited* to the student's account at Newbold College at the commencement of the second term of each academic year for which a grant is awarded.

(e) *If a student withdraws* for any unacceptable reason prior to the end of an academic year, the grant is repayable.

3. PRESCRIBED COURSES FOR WHICH GRANTS ARE APPLICABLE

(a) Full Degree Programme

For students gaining entry to a full degree programme, the appropriate grant is available for a maximum of three years with a discretionary grant of 25% of the net composite fee (see below) being available in its place for the final year of study.

(b) Programme II Course (Which does not lead to a BA degree)

The appropriate grant is available for the first two years of the course, a discretionary award of 25% of the net composite fee (see below) being available for the final undergraduate year.

(c) Two-year Postgraduate Certificate in Theology

Where a non-Newbold first degree or similar professional qualification is required for entry, a grant of 25% of the net composite fee shall be applicable for the first year. For the second year of this course where postgraduate theology credit is earned, financial assistance may be under the sponsorship programme, or where funds are not available, a 25% postgraduate grant can be requested.

(d) Level II Christian Counselling Course

Where a church member satisfies the entry qualification for enrolment by Newbold College for the Level II Course in Christian Counselling, he/she will be eligible for a grant of 25% of the net composite fee, subject to the following conditions:

- (i) that his/her application is initially approved by the local conference/mission;
- (ii) that the application (at the time of consideration by the local conference/mission) falls within the prescribed annual number of grants approved/set by the executive committee of the British Union Conference;
- (iii) that the application be submitted to the local conference/mission at least three months before the commencement of the course.

(e) Grant Applications Exceptional to the Above Categories

These shall be adjudicated by the BUC Executive Committee.

4. CHURCH MEMBER'S GRANT

(a) Conditions

- (i) At least one of the parents of the student or the student must have been resident in the British Union for a minimum of three years before the student commences study, and a member in good and regular standing of an SDA Church within the BUC for at least one year.
- (ii) Where a student is in receipt of a Local Education Authority (LEA) grant, refer to No. 7 of this policy.

(b) Financial Aspects

- (i) The Church Member's grant shall be 25% of the annual net composite fee for tuition, board and accommodation.
- (ii) The above grant shall be provided from the following sources:
 - 50% - BUC
 - 50% - Local Conference/Mission

5. DENOMINATIONAL EMPLOYEE'S GRANT

(a) Conditions

- (i) At least one of the parents of the student must be either:
 - Employed full-time by either the BUC or a Conference, Mission or institution which operates under the auspices of the BUC, or
 - A credentialed literature evangelist in the BUC having a minimum of three years full-time unbroken service since being credentialed, or
 - A BUC beneficiary of the Retirement Plan or,
 - Resident in BUC territory and in regular employment with the GC/TED.
- (ii) Where a student is in receipt of a Local Education Authority (LEA) grant, refer to No. 7 of this policy.

(b) Financial Aspects

- (i) The Denominational Employee's grant for dependent children shall be 25% of the annual net composite fee for tuition, board, and accommodation.
- (ii) The above grant shall be provided from the following sources:
 - 50% - BUC
 - 50% - BUC, Conference, Mission, Institution or Literature Evangelist Benefit Fund (in the case of literature evangelists).

6. EMPLOYEE'S FURTHER EDUCATION GRANT

(a) Conditions

The employee must have given at least two years full-time denominational service within the BUC.

(b) Financial Aspects

- (i) The Employee's Further Education grant shall be 25% of the annual net composite fee for tuition, board and accommodation. (Fee payable by the student after other church grants are deducted).
- (ii) The above grant shall be provided for from the following sources:
 - 50% - BUC
 - 50% - Employing Organization

7. RECIPIENTS OF LOCAL EDUCATION AUTHORITY GRANTS

All students falling in the above categories attending Newbold College and whose applications have been approved by the local conferences/missions shall be eligible for the standard grant of 25% of the composite fee.

However, where the implementation of the grant leaves a student with an annual financial cost less than the prevailing national university student contribution, the grant shall be reduced accordingly, to harmonise with the latter position (that is, the national university student contribution).

H. POSTGRADUATE SPONSORSHIP FOR STUDENTS

1. ELIGIBILITY

This programme is not intended as general aid for all postgraduate students. It is designed to prepare individuals for employment within the BUC **territory** by aiding selected postgraduate students at Newbold College. The ceiling in any one year is a maximum of 10 students, subject to budgetary constraints.

2. COURSES FOR WHICH SPONSORSHIP IS APPLICABLE

The courses for which sponsorship may be offered are:

- (a) The four quarters of the MA in Religion degree, plus two quarters of Church and Ministry, or
- (b) The six quarters of the MA in Pastoral Ministry degree.
- (c) The four quarters of the MA in Education degree.

3. APPLICATION AND ADMINISTRATION

- (a) Application for consideration for sponsorship should be made two quarters (summer quarter excluded) preceding that in which the programme would start. Applications should be made to the President of the Conference or Mission in which the student normally resides.
- (b) The applicant will be interviewed by a team consisting of the BUC Officers, Conference and Mission Presidents, BUC Education Director, Conference Education Director (where appointed), and such other persons as they shall co-opt.
- (c) Upon successful interview, the application will be submitted to the Conference or Mission Committee for approval. If approved, the accepting Conference or Mission will then become the "Interested Conference".
- (d) The application shall also be approved by the BUC Committee by the end of the quarter (summer quarter excluded) preceding the year in which the programme starts.
- (e) Sponsorship contracts shall clearly indicate whether the MA in Religion or MA in Pastoral Ministry degree is to be pursued. Any other arrangements shall be clearly stated in the sponsorship contract.

4. SCHEDULING OF SPONSORSHIP PROGRAMME

The postgraduate quarters for ministerial students shall normally follow immediately after graduation from the BA degree, or completion of undergraduate requirements under Programme II.

5. CONTRACT AND AMORTIZATION

A contract shall be drawn up by the TED Education department and signed by the TED, the BUC, the interested Conference/Mission, and the student. The contract shall allow for any party to opt out of the programme if the student's academic achievements fail to reach the required level. The contract shall include a statement of amortisation in response to the aid offered as stated. The amortisation period shall be three years service upon completion by the student of a four quarter postgraduate course and four years service where a six quarter course is completed.

6. FINANCIAL ARRANGEMENTS

- (a) The net tuition cost (cost to the student) after other grants are deducted shall be shared equally between the TED/BUC/Conference or Mission and the student.
- (b) Two-thirds of the board/accommodation fee shall be met by the interested Conference or Mission.
- (c) The cost of books per quarter up to a maximum of 10% of the BUC monthly salary factor shall be met as follows:
 - TED according to Division policy
 - The remainder by BUC
- (d) The cost of preparing a thesis or project up to a maximum of 25% of the BUC monthly salary factor shall be met as follows, subject to successful completion of thesis or project:
 - TED according to Division policy
 - The remainder by BUC

7. UNSPONSORED POSTGRADUATE STUDENTS

Where a student in a postgraduate programme has not been selected for sponsorship, a 25% postgraduate grant may be requested. This will be 25% of the net composite fee for tuition, board and accommodation (the fee payable by the student after other church grants are deducted). The grant shall be provided from the following sources:

- 50% - BUC
- 50% - Local Conference/Mission