

## DEVOTIONAL BOOK PROJECT

The Women's Ministries devotional book, a daily devotional for women by women, is a project of the Department of Women's Ministries, General Conference of Seventh-day Adventists. The purpose is to provide spiritual growth and to furnish funds for scholarships for women.

### ABOUT YOUR CONTRIBUTIONS

The department solicits contributions from women on a wide variety of spiritual topics. Each must be from a personal experience of God's presence in the lives of women, or how those experiences apply to women's lives. Please, no sermons. This book will be marketed outside the Seventh-day Adventist Church as well as within the church; therefore, non-specific terminology should be used so as not to offend those of any religious persuasion. We encourage global participation, with a varied cultural and ethnic flavor.

Those who contribute to this project do so agreeing that all profits from the royalties of the devotional books will go to the General Conference Women's Ministries Scholarship Fund. They further agree that they will receive no payment for any contributions submitted or accepted for publication.

Authors are encouraged to submit multiple contributions. Please do not, however, submit a devotional a second time if it is currently under consideration for publication in one of the devotional books. If you have been notified that a devotional has not been accepted, please do not resubmit it unless there have been significant changes made to it.

Note: We cannot return unused manuscripts.

**DEADLINE: OCTOBER 1 of each year for the book published three years later, but submissions are accepted at any time.**

## NOTIFICATION TO AUTHORS

Due to editing and publishing schedules, your submission may not appear in a devotional book until at least two years after we have received it. You will be notified by mail whether or not the devotionals you submitted will be published in the devotional book.

### FORMAT GUIDELINES:

Each submission should be set up as follows:

(Upper right hand)

Name  
Address  
Phone Number

(Flush left)

Title of your devotional  
Bible text and Bible version you use

The devotional should be:

- In English
- Typed, paragraphs indented
- Double spaced
- Between 375 and 425 words

**Sorry, no poems will be accepted; pseudonyms are not permitted.**

If you quote from another source, please include written permission to use the quoted material.

### Biographical Sketch

Please include a three to four line biographical sketch about yourself, including information such as: occupation, church or civic involvement, other articles/books published, hobbies, personal accomplishments, etc.

## HOW TO SUBMIT

Your devotional may be submitted in one of the following ways:

### 1. By e-mail:\*

The address to use to submit your devotionals is: [womensministries@gc.adventist.org](mailto:womensministries@gc.adventist.org)

(\*Note— you will get a preliminary notice by e-mail that your submission has been received. Do NOT send the devotional also by hard copy or fax unless you don't receive our e-mail.)

Do **NOT** use any codes: i.e. paragraph styles; font styles such as italics, bold, or all caps. These make it difficult to edit your devotional.

### 2. By mail:

On a computer disk saved in Word format; include a hard copy. Please name your file(s) with your last name and devotional title as follows: lastname-title.

Or, you may mail a typed copy. Our mailing address is:

GC Women's Ministries Devotional Book  
General Conference of Seventh-day Adventists  
12501 Old Columbia Pike  
Silver Spring, MD 20904-6600

### 3. By fax: 301-680-6600

When you mail or fax a devotional, you will receive a letter by mail to let you know that your submission has been received. This will usually be sent within two weeks.

-----  
**If your devotional has been previously published, you must notify us of that. If your submission is accepted, it cannot be used in another publication without written permission from the Review and Herald.**

## From Scholarship Recipients:

♥I'm so glad and I thank God because He hears all my prayers....I had a heart broken until a class mate told me the good news about the scholarship....Please send my greetings to my unknown sponsors. — AID

♥I am gratefully presenting my thanks to you for helping me meet my tuition....Finally, may the blessing of our beloved Lord be with you. — TED

♥Thanks for your great help. I will remember always the great sacrifice. — SUD

♥I am overjoyed that you have chosen me to receive the Women's Ministries Scholarship. I greatly appreciate it!...I would like to contribute toward this fund as soon as I have graduated. — IAD

♥My sincere thanks and appreciation....May the good Lord continue to bless and inspire you to use your talents unselfishly to help those women with dreams that are just out of their reach. — SAUC

♥ Please extend my thanks to the Women's Ministries team....I know that God used your scholarship programme to answer my prayer, and His answer arrived just on time. — TED

♥My appreciation to our fellow ladies....May the Almighty God bless them abundantly. — EAD

♥ I am grateful for the women who wrote for the devotional books and made my scholarship possible.... — ESD

♥Jesus is still the answer for everything in my life. He listened and answered my prayer. — SUD

♥My sincere thanks...for donating your time and skills so that the Women's Ministries Scholarship Fund might be established. — SSD

♥Thank you very much for a scholarship. I was surprised...and thanked my Lord. — NSD

♥I am very thankful for...sponsoring my education and...for writing the books which carry encouragement and comfort for the women. — ESD

♥I want to thank you from the bottom of my heart for this wonderful privilege of being able to continue my studies. — EUD

♥My warm gratitude to the Women's Ministries Department for the love and care....It is through your contributions that I am able to return to school. — AID

♥The effort, time and hard work put in by many women contributing...made me realize the wonderful love of our God and Saviour.— SUD

## How You Can Help:

1. Continue to submit material for the devotional book.
2. Encourage your friends who write to submit to the devotional book.
3. Share your Devotional Book Guidelines with other women.
4. Give our website address to another woman interested in writing so she can refer to our Devotional Book Guidelines. The address is <http://wm.gc.adventist.org>.
5. Buy devotional books for yourself and for family and friends, too.
6. Make sure your church is aware of the books and scholarships.

## For further information, e-mail us at:

womensministries@gc.adventist.org.

**call:** 301-680-6608, **or write:**

Department of Women's Ministries  
General Conference of Seventh-day

Adventists

12501 Old Columbia Pike  
Silver Spring, MD20904-6600 USA

*Devotional Book Guidelines* are also on our website:

<http://wm.gc.adventist.org>

Department of Women's Ministries

# Devotional

# Book

# Guidelines

